

# Remote Printing from your Device

There are 3 ways to print remotely from your phone, tablet or laptop.

## OPTION#1

1. BEFORE you begin: Be sure that the document you wish to print is saved as a FILE on your device so you can BROWSE for it. (EX: a PDF document from a website or secure login like your paystub.)

2. From the library homepage [www.allentownpl.org](http://www.allentownpl.org) click the Wifi Printing button.



3. Choose the APL Black and White (\$0.25 per page) or APL Color (\$0.50 per page) printer.

4. Type your email address in the middle box.

5. Click BROWSE and select the FILE name that you want to print.

6. Click on the green printer icon.



7. Retrieve your document in the Reference Department within 48 hours.

## OPTION#2

1. To PRINT a document from your email, forward it to:

**For Black and White Prints** (\$0.25 per page)

[aplbw@printspots.com](mailto:aplbw@printspots.com)

**For Color Prints** (\$0.50 per page)

[apl@printspots.com](mailto:apl@printspots.com)

2. Retrieve your document in the Reference Department within 48 hours.

3. NOTE: The system separates attachments from the email text into 2 separate jobs. You can preview these jobs at the print station and print only what you need.

## OPTION#3

1. Download free PrinterOn mobile app for iOS and Android.

2. Open PrinterOn app and tap on the QR code icon.

3. Scan this QR Code and tap the check mark.



### Black and White Prints

(\$0.25 per page)



### Color Prints

(\$0.50 per page)



4. Follow printing instructions on your device.