То:	То:	To:
(Owning Library)	(Owning Library)	(Owning Library)
Damaged Item	Damaged Item	Damaged Item
Regource S source S s	Resource S.	A Solution S
Item Title:	Item Title:	Item Title:
Item Barcode:	Item Barcode:	Item Barcode:
Damage Description	Damage Description	Damage Description
□ Liquid damage □ Torn pages □ Spine damage □ Stains □ Stained edges □ Cover □ Normal wear & tear □ Other Condition Notes:	□ Liquid damage □ Torn pages □ Spine damage □ Stains □ Stained edges □ Cover □ Normal wear & tear □ Other Condition Notes:	□ Liquid damage □ Torn pages □ Spine damage □ Stains □ Stained edges □ Cover □ Normal wear & tear □ Other Condition Notes:
Sending Library:	Sending Library:	Sending Library:
Reported By:	Reported By:	Reported By:
Date:	Date:	Date:
To: (Owning Library) Damaged Item	To: (Owning Library) Damaged Item	To: Owning Library) Damaged Item
Item Title:	I I I Item Title:	I Item Title:
Item Barcode:	Item Barcode:	Item Barcode:
Damage Description	Damage Description	Damage Description
□ Liquid damage □ Torn pages □ Spine damage □ Stains □ Stained edges □ Cover □ Normal wear & tear □ Other Condition Notes:	□ Liquid damage □ Torn pages □ Spine damage □ Stains □ Stained edges □ Cover □ Normal wear & tear □ Other Condition Notes:	□ Liquid damage □ Torn pages □ Spine damage □ Stains □ Stained edges □ Cover □ Normal wear & tear □ Other Condition Notes:
Sending Library:	Sending Library:	Sending Library:
Reported By:	Reported By:	Reported By:
Date:	 Date:	Date: